

11 September 2020

Dear Parents/Carers,

As we come to the end of our first full week in school, I wanted to write to thank you for your support and patience. It has been wonderful to welcome so many pupils back and whilst school is somewhat different, they have all adapted and taken it in their stride.

As previously communicated, we are continuing to review and update our Covid19 whole school risk assessment. We have set up a separate area on our school website and you can now find these documents at <https://www.oldpark.org/Page/Detail/covid-19>

### **Transport/Drop Off and Collection**

We are really pleased with the new transport system. Reminder to all parents who drop off or collect your child that there is no parking on site during these times. Parents are requested to join the transport queue and follow the directions of staff on duty. Our car park is much quieter after 9.05am and 3.05pm and so we ask for parents to aim for these times where possible.

### **Lunchtime**

We are aware that many pupils are missing their hot meal at lunchtime. We will therefore be reopening our school kitchen for hot food from Tuesday 22<sup>nd</sup> September 2020. A menu will be sent out as soon as we have confirmation of produce availability from our suppliers. Pupils will continue to eat their lunch in the classroom.

Until then we gently remind parents that we are a healthy eating promoting school and ask that you avoid putting high fat, sugar or salt items in lunchboxes. You are welcome to send items such as fruit, vegetables, salad, cheese, yoghurts, cereal, crackers, or rice cakes for example.

### **Bubbles**

We want to ensure that all parents have a full understanding of how we are operating our bubble groups. We are currently running two extended bubbles. Primary bubble consists of Lower and Middle Phase classes (plus Leopard class) and Secondary bubble consists of Upper and 14-19 phase classes. Bubble groups have been decided on the location of classrooms within school.

### **Pupil Update Forms**

The office staff are currently compiling a range of pupil update forms and these will be sent out soon. Please keep a look out for these in your child's bag.

### **Communication**

We are continuing to use home to school diaries and these should be the main method of communicating general messages. For more personal or sensitive discussions then telephone or face to face meetings will be held. We remind parents that each class has an email address that can also be used for sharing information. Please note that these are not monitored daily.

### **Covid19 Symptoms**

I have attached a copy of the parent/carer information sheet for children attending school. This has been provided by the Local Authority. We ask that all families take a moment to read through it as this is the process we will be following in school.

Best Wishes,



Miss Jodie Colbourne  
Headteacher