

11<sup>th</sup> December 2019

Dear Parents & Carers,

**RE: Makaton Level 1 and 2 Workshops**

I shall be running Makaton Level 1 and Level 2 Workshops over a series of Friday mornings in the Training Room at Old Park School. Each Level is the equivalent of one full day of training. Feedback from parents and carers over the years has been that it is more convenient to run the workshop as half days in order to support families with childcare arrangements. The Workshops will therefore run on the following dates:

Level 1 Workshop

**Friday 17<sup>th</sup> January 2020      9.30 a.m. – 12.30 p.m.**

**Friday 24<sup>th</sup> January 2020      9.30 a.m. – 12.30 p.m.**

Level 2 Workshop

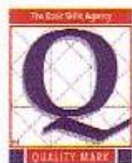
**Friday 31<sup>st</sup> January 2020      9.30 a.m. – 12.30 p.m.**

**Friday 07<sup>th</sup> February 2020      9.30 a.m. – 12.30 p.m.**

You can find out more information about the Workshops via the Makaton Charity website:

<https://www.makaton.org/training>

The website states that “To start learning Makaton you should attend a **Level 1 workshop**, which can also be called *Beginners' Workshop (Day 1)* or *Foundation Workshop (Day 1)*. It does not matter which one you attend as they all cover the same content. Once you have attended Level 1 you can extend and deepen your understanding by attending a **Level 2 workshop**, which can also be called *Beginners' Workshop (Day 2)* or *Foundation Workshop (Day 2)*. Level 1 and 2 workshops are often combined.”



The Makaton Charity has recently combined the Parents/ Carers' route and the Professional route. During this time of change-over you may hear the terms "Beginners' workshop" and "Foundation workshop" used alongside "Level 1 and 2" training. I will deliver both Levels 1 & 2 and order your Makaton participant manuals accordingly. The school holds a small stock of the previous Beginners' manuals and therefore some participants will receive these whilst others will receive the newer format. Both the old and new manuals contain the same line drawings and symbols which you will need.

The combined fee for this Level 1 and 2 Workshop is: £ 50.00 for parents & carers of pupils at Old Park School. The fee is £100.00 for all other participants. This fee includes manuals and a Makaton certificate. Mrs. J. Hill, who is also a Makaton Tutor, will deliver some of the workshop sessions with me over the four weeks.

Places are limited to 12 participants for this workshop. Priority will be given to parents & carers of pupils currently at Old Park School. If you would like to book a place please contact the school office by one of the following ways:

- completing the slip attached and returning it to the school office
- telephoning the school office directly on 01384 818905
- email [office1@old-park.dudley.sch.uk](mailto:office1@old-park.dudley.sch.uk)

A confirmation slip will be sent to you once places on the workshop have been finalised. The payment of £50.00 or £100.00 per participant can be made at the school office either before the workshop start date or on the first day of your training. These Workshops will be repeated in the future, if you are unable to attend on this occasion.

Yours sincerely,

Mr. J. Wiggin Deputy Head Teacher & Makaton Tutor



**Makaton Workshop 2020 – Reply Slip**

Name:.....

Parent/Carer of:.....

I am a Parent/Carer of a child at Old Park School and aware the cost will be £50.00

I am another attendee and aware of the cost of £100.00

Please complete this reply slip and return to the School Office no later than 20<sup>th</sup> December 2019.

If you have any further questions or queries please contact the School Office on 01384 818905.

Places will be issued on a first come first served basis, with preference to Parents/Carers of Old park School with a limit of 12 places per course.

Thank You



